Course Syllabus
MIS 3210-004 – Critical Thinking and Project Management
Fall Semester, 2015
3.0 Credit Hours

Instructor: Richard Kumi
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E-mail: rkumi@memphis.edu
Office: FCBE 340

Class Meeting Times:
Meeting dates: August 24th to December 10th
Meeting times: Tuesday, Thursday: 9:40 to 11:05AM
Location: FCB 119

Office Hours: Tuesday and Thursday 2.30PM to 4.30PM, and by appointment

Course Overview

This course will integrate the concepts of critical thinking, problem solving, and project management. The course will expose students to critical thinking and the application of critical thinking to decision making. You will learn specific skills and techniques of problem solving and then apply those skills and techniques using case studies. The second half of the course will focus on project management. You will learn about the processes, methods, techniques, and tools for managing complex projects in organizations.

Pre-Requisites/Co-Requisites:

This is an upper-division required course for all FCBE majors. Lower division core courses must be completed before enrollment in this course is permitted

Required Texts (and Related Materials):

2. Case studies

OR

2. *Project management Achieving Competitive Advantage*, 3rd edition by H. Scott Fogler and Steven E. LeBlanc
3. Case studies

Course Objectives:
By successfully completing this course, students will be able to:
1. Critically think about issues and problems
2. Present, assess and analyze appropriate and supporting evidence/information in a situation
3. Identify and assess conclusions, implications, and consequences that support decision-making
4. Solve problems using a variety of tools and techniques
5. Evaluate evidence/information and analyze ambiguous or inconclusive results
6. Evaluate project feasibility, and initiate, specify, and prioritize projects

Fogelman College: Learning Outcomes for Your Degree
This course is designed to help you to meet the overall learning objectives for the BBA degree offered by the Fogelman College. Please review the learning objectives of the BBA program at:

http://www.fcbeassessment.net/LearningOutcomes/BBADegreeLearningOutcomes.pdf

Course Methodology
1. Lectures/Class Discussions/Class Assignments
2. Exams
3. Case studies, quizzes, and assignments

Professor’s Expectations:
The course will be conducted as a lecture/seminar. Students are responsible for all materials covered in class and assigned text chapters. Students are also responsible for any announcements made in class. All announcements will be posted in e-course. Specific due dates will be stated for all deliverables in e-course. Failure to complete items before the due date will result in reduced credit. All assignments should be submitted through e-course, no exceptions. At no point will the instructor accept email attachments or any other means of submitting any of the deliverables for this course.

Student's Expectations:
Fogelman students have endorsed the *Fogelman Code of Professionalism for Students*. Please review the code to understand the expectations for students in this class and the Fogelman College of Business and Economics. The code is located at

http://www.memphis.edu/fcbe/students/code_of_professionalism.php
Grading and Evaluation Criteria

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<th>Evaluation</th>
<th>Percentage</th>
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<tr>
<td>Quizzes (best 5 out of 7)</td>
<td>10%</td>
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<td>Homework (best 5 out of 6)</td>
<td>20%</td>
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<td>3 Cases Studies</td>
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<td>Project</td>
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<td>4 Labs on Excel</td>
<td>10%</td>
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<td>Exams 1</td>
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Final Course Grades

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<tr>
<td>Above 90%</td>
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<td>B</td>
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<td>Above 70% but below 80%</td>
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<td>Above 60% but below 70%</td>
<td>D</td>
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<td>Below 60%</td>
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Extra Credit
Extra credit of not more than 3% may be available for professional development activities organized by the University of Memphis as well as off-campus activities. Instructor will provide detailed information on some of these University of Memphis sponsored professional development activities in class. If you identify a professional development event that you want to attend and it is not sponsored by the University of Memphis, please inform instructor prior to attending if you plan to apply for extra credit.

Schedule of Activities
Please refer to the list of weekly learning activities in the schedule.

Final Exam Schedule
The final exam for this class will be scheduled according to the Registrar’s academic calendar website.
Course Policies

E-MAIL:

All students are required to maintain and access their University of Memphis (@memphis.edu) email account. You will receive all official course correspondence at this email account. It is your responsibility to check your inbox frequently and read all email messages from the course instructor.

Texting and talking on cell phones is not permitted during class time.

Laptop computers are permitted in the classroom but should only be used for class-related purposes. All homework assignments are individual assignments and each person is expected to create their own files and do their own work. Collaboration on homework assignments is cheating. If you work with other students on an assignment, you will split the points between those you worked with. If you turn in another student’s work as your own, you will receive a 0 on that assignment.

You are expected to turn in your assignments on time. The due dates for assignments are provided on the weekly schedule (below). Points will be deducted for late assignments

(Refer to the Student Handbook, sections Academic and Misconduct and Classroom Misconduct for information)

Attendance:

You are expected to attend all class meetings and stay for the entire duration of the meeting time. All absences are considered unexcused unless you are required to attend a university-sponsored event or you informed prior to the class time. If your absence is due to illness, you must provide evidence of your illness. It is your responsibility to make up any coursework that was missed because of an absence. Graded assignments in this course include in-class assignments and lab (computer-based) assignments.

You are NOT required to attend class on the lab-assignment days (but you are expected to complete the assignment during class time wherever you have access to a computer).

Inclement Weather

In the event of inclement weather, the University will issue statement on when the University will be closed and opened. The University of Memphis has established an Inclement Weather Hotline at 678-0888.

The University of Memphis also offers an emergency alert text messaging service to students, faculty and staff. This optional service is used in the event of an on-campus emergency, an unscheduled university closing, or a delay or cancellation of classes due to, for instance, inclement weather. To subscribe to the tiger text service go to https://umwa.memphis.edu/tigertext/

Technical Problems

If you have technical problems notify the instructor and contact technical support immediately. For technical support, use the online helpdesk ticket systems at http://helpdesk.memphis.edu OR call 901-678-8888.
Academic Integrity:
The University of Memphis has published rules and responsibilities regarding academic conduct. In addition, the Fogelman College of Business and Economics policy on academic integrity is located at http://www.memphis.edu/fcbe/integrity. You are expected to follow these rules and guidelines.

Student Services
Please access the FCBE Student Services page for information about:

- Students with Disabilities
- Tutoring and other Academic Assistance
- Advising Services for Fogelman Students
- Technical Assistance